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NOTICE
No. 12-72

26 October 1971

SUBJECT: Office of Training Career Service Board

RECISSION: Notice No. 19-71 dtd 16 March 1971

1. Effective immediately the Office of Training Career Board will consist of the following officers:

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and [REDACTED] is an Advisor to the Career Board
[REDACTED] serves as the Secretary to the Board.

2. The Career Board will meet at least monthly and is responsible for:

a. Reviewing the overall personnel position of the ST Career Service. This includes individual reviews of ST Careerists in grades GS-10 through GS-14.

b. The competitive evaluation and ranking for promotion of officers of the ST Career Service in grades GS-11 through GS-14. This will be accomplished throughout the year as headroom becomes available.

c. The review of Field Reassignment Questionnaires and Career Plans submitted by officers in grades GS-09 through GS-14.

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d. Reviewing recommendations for Quality Step Increases for personnel in grade GS-11 and above.

e. Recommending internal and external training as part of the career development of officers in grades GS-11 through GS-16.

3. The recommendations of the Career Board will be submitted to the Director of Training for approval or other appropriate action.

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HUGH T. CUNNINGHAM
Director of Training

Distribution:
Key 1C

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